

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**September 16, 2013**

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Pokallus, Hagen, Gilbert and Maurer were present. Trustee Staples was absent

(Hagen)(Maurer) was carried to dispense the reading of the previous meeting minutes and approve them as printed

Citizen Comments:

Citizens commented during specific agenda items

Announcements:

The originally scheduled date of the 1<sup>st</sup> budget meeting was rescheduled for Wednesday, October 9<sup>th</sup> at 7:00 pm

Public Works Report:

Dean Smith spoke about an underground water leakage that occurred within the 100 block of East Clark Street

Dean also reported on two water main breaks on North Chestnut Street, a valve box leak near the saw shop and a valve box break on North Pearl Street

Police Chief's Report:

Chief Shawn Bauer had nothing to report

President's Report:

President Kilty inquired about adding gravel to East Hickory Street

Old Business:

None

New Business:

(a). (Hagen)(Pokallus) was carried to approve sending Thad Kubisiak for a budget and finance workshop in Wausau on Sept. 18, 2013

(b). (Frome)(Hagen) was carried on a unanimous roll call vote to approve RESOLUTION 2013-07 – Resolution recommending the approval of project plan and creation of mixed use tax incremental finance district no. 3

(c). (Frome)(Maurer) was carried to confirm the Village President’s appointments to the Deer Hunt Task Force as per Section 11-2-16 of the Village of Spencer Code. The Deer Hunt Task Force members are Al Bauer, Dale Mros, Roger Shupe, Jim Kilty, Greg Pokallus and Dianne Gilbert

(d). (Pokallus)(Gilbert) was carried to approve a change order for the S Chestnut Street project to correct existing asphalt and replace asphalt within the intersection on W Cedar Street for approx. \$8,000.00

(e). Discussion was held on the year end disbursement of the remaining funds of the Fire Department levy to go to the Fire Department’s depreciation fund. No action was taken

(f). (Hagen)(Maurer) was carried to approve a developer’s agreement with Brian Guzinski for the purchase of Lot 4 in the business park. Draft agreement was changed to include that the developer will be responsible for 20 percent of the actual cost of natural gas and electrical infrastructure

(g). (Hagen)(Pokallus) was carried on a unanimous roll call vote to approve the vouchers totaling \$298,191.44

Clerk’s Report:

- a) Building permit issued to Jerry Knudson, located at 507 W Clark Street for a new deck at an approx. cost of \$1,200
- b) Building permit issued to Corey Lomax, located at 205 W Main Street for a new garage at an approx. cost of \$10,000
- c) Building permit issued to James Degenhardt, located at 307 W Pine Street for repairs to the garage floor, driveway and sidewalk at an approx. cost of \$8,000
- d) Building permit issued to Leon Mondloch, located at 105 W Dearborn Street for a new furnace at an approx. cost of \$6,000
- e) New home permit issued to Jim Lawrie, located at 202 S Washington Street
- f) Letter from resident about no notice sent in regards to the tree trimming of Village owned trees

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples tentatively scheduled a Personnel Committee meeting for Tuesday, October 24<sup>th</sup> at 6:30 pm to discuss Public Works employee 3<sup>rd</sup> quarter performance evaluation

B. Utilities and Equipment Committee – Chairperson Gilbert had nothing to report

C. Parks and Buildings Committee – Chairperson Pokallus mentioned that the octagon tables for the parks were delivered. Greg discussed the plans for a fall tree planting

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome inquired about unkempt properties within the village

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer mentioned that she would like to revisit the business park deed restriction guidelines

F. Streets and Sidewalk Committee – President Kilty mentioned that a concrete contractor found electrical wires, for the street lighting, buried within the sidewalk downtown

(Kilty)(Pokallus) was carried on unanimous roll call vote to enter into closed session

a. Discussion was held about employee health care policy change – no action was taken at this time

(Hagen)(Maurer) was carried to enter into open session

(Pokallus)(Gilbert) was carried to adjourn the meeting at 7:44 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_