

Village of Spencer
Minutes of the Regular Board of Trustees
June 17, 2013

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Gilbert, Pokallus, Hagen, Staples and Maurer were present

(Staples)(Hagen) was carried to dispense the reading of the minutes and approve the minutes as read

Citizen Comments:

Randy Cliver spoke in reference to a proposed used car dealership he wishes to open at 610 S. Pacific Street. It was noted that this item is on tonight's agenda

Christine Jensen, representing a local Cub Scout troop, presented an initiative to place miniature American flags on properties in Spencer during the week preceding the Fourth of July holiday. Board members appreciated the idea

Announcements:

No announcements were made

Public Works Report:

Dean Smith talked about a large plastic container that he obtained at no-cost. This container will aid with future well site maintenance and cleaning.

Mr. Smith also mentioned that there are two private wells that were noticed for the 5 year renewal. He also reported on the recent water main break on S. LaSalle Street

Joe Scidmore highlighted the tree planting, with a DNR representative, which occurred on June 10th. The tree planting is in conjunction with the DNR Urban Forestry grant that was awarded to the Village

Joe also reported that fresh sand will be added to the park areas when the weather dries up

Police Chief's Report:

Chief Bauer briefed the Board that trainee Officer Mindy Stellmach is ready for patrol duties

President's Report:

President Kilty had nothing to report

Old Business:

None

New Business:

(a). (Staples)(Frome) was carried to send Chris Helgestad and John Dunbar to a wastewater seminar in Marshfield on July 25th

(b). Monica Hauser, from Hawkins Ash Baptie & Co., presented on the annual financial audit

(Frome)(Pokallus) was carried to approve the 2012 financial audit as presented

(c). (Pokallus)(Hagen) was carried to approve an annual Junk and Salvage Yard License for 1st Choice Recycling, located at 504 E Willow Drive

(d). (Hagen)(Gilbert) was carried to approve annual 2013-14 Cigarette and Tobacco Products Licenses for Dolgen Corp. (Dollar General), Kwik Trip, My Brothers Place and Nutz Deep II

(e). (Pokallus)(Frome) was carried to approve a temporary "Class B" Beer License for the Spencer Lions Club on July 13, 2013, located at 109 S. Park Street for a benefit for Neal Mondloch

(f). (Hagen)(Pokallus) was carried to approve a temporary "Operator's" License for Carolyn Bauer on June 27, 2013 for the ARC Park concession stand

(g). (Frome)(Maurer) was carried to approve annual 2013-14 fermented malt beverage and intoxicating liquor License applications for a Class "A" Beer License for Kwik Trip @ 404 S Pacific Street, a Class "A" Liquor and Beer License for Burnstad's Market @ 1110 S Pacific Street, for Class "B" Beer License for Julie's Diner @ 212 S Pacific Street, for Class "B" Beer and Liquor Licenses for Nuts Deep II @ 103 E Clark Street, My Brother's Place @ 113 E Clark Street, and T's Corner @ 108 N LaSalle Street

(h). (Hagen)(Gilbert) was carried to approve annual 2013-14 "Operator" Licenses for Bethany Williams, Sharon Welch, Lanccia Weber, Sandra J. Seiler, Lisa Bird, Kyleigh Hebert, Lindsey Kurtzweil, Lynn Huebl, Eliza Karau, Cynthia G. Rodriguez, Kim M. Halpin, Alyssa Brostowitz, Paul Weber, William Dieringer, Katie Staab, Harley Meyer, Joseph Harter, Aubri Cummins, Renee Ertz, Roberta Doescher, Lisa Dickrell, Holly Weyer, Tanya Altman, Rebecca Gagliano, Devon Griepentrog, Alyssa Hofmann, and Jessica Lueddecke

(i). (Hagen)(Pokallus) was carried on unanimous roll call vote to approve RESOLUTION 2013-05 – 2012 Compliance Maintenance Annual Report (CMAR)

(j). (Hagen)(Gilbert) was carried to approve a temporary haul route for the trucks that will be involved in the milling and blacktop hauling phase of the Hwy 98 construction project

(m). Note: the order of this item was moved ahead. (Frome)(Gilbert) was carried to approve a used car dealership for Randy Cliver for the location of 610 S. Pacific Street

(k). Justin Sornsin, from MSA Professional Services Inc., spoke about several projects. Justin noted that well #6 is on its way. Bids will go out in August. The ITA did not include a garage area though. He also highlighted the meeting that Naletta Burr, from the WEDC, had with the village regarding downtown revitalization. The village may be eligible for a planning grant for the wetland area in the business park. Justin reported on a meeting with Dave Eckmann, from MCDEVCO, regarding marketing strategies for the business park. He also mentioned that Haas Sons Inc. won the bid for the utilities and street work on the S. Chestnut Street project. Justin also explained the proposed TID #3 district that will overlay the business park.

Three contractors bid on the S. Chestnut Street Project:

Haas Sons Inc.	\$355,607.15
James Peterson Sons	\$356,091.38
Earth Inc.	\$376,447.80

(Hagen)(Maurer) was carried on unanimous roll call vote to approve Haas Sons Inc. as the winning bidder of the S. Chestnut Street construction bid contract

(l). (Frome)(Maurer) was carried to table a developers agreement with Big Door LLC

(n). (Gilbert)(Maurer) was carried on a unanimous roll call vote to approve the task order with MSA Professional Services Inc. establishing a TID #3 within the Village of Spencer

(o). Justin Sornsin further discussed the progress on well #6

(p). (Staples)(Maurer) was carried on a unanimous roll call vote to approve vouchers totaling \$88,223.85

Clerk's Report:

- a) Building permit issued to Steve Pilz @ 500 S. Jefferson Street for new siding at an approx. cost of \$2800.00; building permit issued to Scott Griepentrog @ 401 S. LaSalle Street for a new gas furnace at an approx. cost of \$4000.00; building permit issued to

Amy Schmidt @ 508 E. Clark Street for a new deck at an approx. cost of \$1300.00, building permit issued to Scott Fleischman @ 501 E. Willow Drive for enclosing the front porch at an approx. cost of \$10,000.00; sign permit issued (pending layout drawings, proposed cost and fee payment) to Gene Allar @ 607 E. Depot Street for a new sign

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples stated that his report will be in closed session

B. Utilities and Equipment Committee – Chris Helgestad reported on the finding of a billing error for electricity at one of the lift stations. Chris thanked Barb Gawlik, the village's Deputy Clerk/Treasurer, for finding the error. Xcel energy will credit the village over \$10,000.00 plus interest

C. Parks and Buildings Committee – Chairperson Pokallus reported that the initial tree planting will occur on June 10th. Greg inquired about a painted steel bench for the park on Madison and Buse Streets

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome had nothing to report

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer mentioned that there will be a Brownfield grant meeting in Wausau on June 27th

F. Streets and Sidewalk Committee – Chairperson Hagen spoke about the sidewalks in the downtown area

(Kilty)(Pokallus) was carried on unanimous roll call vote to enter into Closed Session

Discussion was held about P.W. performance evaluations and pay checks

(Staples)(Pokallus) was carried on unanimous roll call vote to enter into Open Session

No action was taken

(Staples)(Maurer) was carried to adjourn the meeting at 8:48 p.m.

Clerk _____

President _____