

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**July 1, 2013**

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Gilbert, Pokallus, Hagen, Staples and Maurer were present

(Gilbert)(Pokallus) was carried to dispense the reading of the minutes of the June 17 Regular Board of Trustees meeting and approve the minutes as printed

(Frome)(Pokallus) was carried to dispense the reading of the minutes of the June 24 Special Meeting of the Board of Trustees and approve the minutes as printed

Citizen Comments:

Gene Allar brought in pictures of a proposed sign for his property on Depot Street. Mr. Allar also inquired about a change to the existing sign ordinance to allow billboard type signage in the Village. This matter was referred to committee

Announcements:

Dianne Maurer offered notice of the John Dunbar fundraiser on Saturday, July 13.

The Chamber of Commerce will hold a "Business after Hours" event on the afternoon of Thursday, July 11

President Kilty offered notice of a Towns and Villages Associations meeting on Thursday, July 18

Public Works Report:

Chris Helgestad reported that Land O Lakes had a higher discharge level during their shutdown maintenance today

Trustee Pokallus inquired about clean sand for areas in the various parks.

Joe Scidmore reported on the mosquito spraying within the Village

Congregation members from St. John's Lutheran Church painted park tables, trimmed brush, and cleaned various green spaces all day on Sunday, June 30. This volunteer work was scheduled on the fifth Sunday of the month

Police Chief's Report:

Chief Shawn Bauer highlighted that officer Mindy Stellmach has completed her training. Chief Bauer mentioned that 15 weed notices were sent out and 99 incidents were handled during the month of June

President's Report:

President Kilty had nothing to report

Old Business:

None

New Business:

(a). no employment seminars requested

(b). (Pokallus)(Maurer) was carried to approve "Operator's" Licenses for Sheri Cramer and Jessica Lueddecke

(c). (Pokallus)(Maurer) was carried to approve temporary "Operator's" Licenses for Kristi A. Luchterhand and Rose Lindekugel for the Neal Mondloch Benefit on Saturday, July 13, 2013, at the Lions Shelter

(d). (Hagen)(Frome) was carried on a unanimous roll call vote to approve the 2013 Street Projects bid to American Asphalt including an alternative bid to increase the base aggregate from 2" to 4"

American Asphalt - \$81,985.18

Note: there was only 1 bid submitted by the deadline

(e). (Frome)(Pokallus) was carried on a unanimous roll call vote to approve Preliminary Resolution for Clark Street sidewalk assessments on the south side of Clark Street commencing at Park Street and ending past Heritage Bank

(f). (Hagen)(Staples) was carried on a unanimous roll call vote to approve vouchers totaling \$121,940.15

Clerk's Report:

- a) Building permit issued to Sarah Wales, located at 103 W. Mill Street for a new basement wall @ an approx. cost of \$2000.00
- b) The appraisal for the Wis DOT owned land has been completed and the state will soon offer a price for the parcel

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples stated that his report will be in closed session

B. Utilities and Equipment Committee – Chairperson Gilbert had nothing to report

C. Parks and Buildings Committee – Trustee Frome spoke in regards to the water fall on the southwest corner of Hwy’s 13 and 98. She also mentioned that there is an interest to reconstruct the skate board ramp

Chairperson Pokallus highlighted the tree planting associated with the DNR grant received by the Village

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome had nothing to report

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer had nothing to report

F. Streets and Sidewalk Committee – Chairperson Hagen scheduled a committee meeting for Monday, July 22 @ 7:00 pm

Tim Meyer visited the meeting and spoke about the storm water detention pond for the Meyer’s phase of Eagle’s Landing subdivision. Tim Meyer inquired about the language in the developers agreement and assessed that the Village is responsible for implementing a detention pond. The matter was referred to the Streets and Sidewalk Committee

(Frome)(Pokallus) was carried on a unanimous roll call vote to enter into Closed Session

Discussion was held about P.W. performance evaluations and pay checks

(Staples)(Gilbert) was carried on unanimous roll call vote to enter into Open Session

(Staples)(Frome) was carried to issue performance pay checks to Scott Griepentrog, Chris Helgestad, Dean Smith, Joe Scidmore and John Dunbar for the amount of \$400.00

(Staples)(Maurer) was carried to adjourn the meeting at 8:37 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_