

Village of Spencer
Minutes of the Regular Board of Trustees
June 3, 2013

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Gilbert, Pokallus, Hagen, Staples and Maurer were present

(Pokallus)(Frome) was carried to approve the minutes as read

Citizen Comments:

No citizens present

Announcements:

2nd meeting for the Hwy 98 construction is scheduled for Thursday, June 6th

Public Works Report:

Scott Griepentrog spoke about construction activity on Hwy 98. Scott also briefed the Board that the mower attachment arrived today. Sand will soon be added to the park areas as well as maintenance of the volleyball court

Police Chief's Report:

Chief Bauer highlighted his EMT training. Shawn also reported on the department's fire arm training.

Chief Bauer mentioned that there have been several long grass and weed violations that will be mailed and he also talked about two current junk ordinance violations. Shawn reported on current investigations as well

President's Report:

President Kilty mentioned that there were a couple resident complaints

Old Business:

Trustee Frome followed up on questions that Terri Manthe inquired about. Pauline also asked about the letter to Earth Inc.

New Business:

(a). There were no requests for employee seminars

(b). (Pokallus)(Hagen) was carried to approve mobile home licenses for Maurer's Acres and Willow Grove

(c). The first reading for Liquor and Beer License applications were read for:

- i) Application for Class "A" Beer License
(1) Kwik Trip @ 404 S Pacific Street

- ii) Application for Class "A" Liquor and Beer License
(1) Burnstad's Market @ 1110 S Pacific Street

- iii) Application for Class "B" Beer License
(1) Julie's Diner @ 212 S Pacific Street

- iv) Application for Class "B" Beer and Liquor License
(1) Nuts Deep II @ 103 E Clark Street
(2) My Brother's Place @ 113 E Clark Street
(3) T's Corner @ 108 N LaSalle Street

(d). Review of the Village Emergency Management Plan was discussed. A committee meeting will be scheduled in the future

(e). (Staples)(Hagen) was carried on unanimous roll call vote to approve vouchers

Clerk's Report:

- a) Building permit issued to Norman Kasper @ 407 School Street for installation of central air conditioning at an approx. cost of \$1750.00
- b) Building permit issued to Patsy Patrick @ 110 S LaSalle Street for construction of a new deck at an approx. cost of \$1200.00
- c) Driveway permit issued to Tonya Hamm @ 506 W Louisa Street for installation of a new driveway

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples stated that his report will be in closed session

B. Utilities and Equipment Committee – Chairperson Gilbert inquired about a water utility tap tool. The village borrowed the tool from Loyal.

Chris Helgestad spoke about floor drains as they relate to new construction. He suggested that a policy should be created for future structures

C. Parks and Buildings Committee – Chairperson Pokallus reported that the initial tree planting will occur on June 10th. Greg also explained that the playground equipment is more expensive than originally expected. Kids Group recreation will start shortly.

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome had nothing to report

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer mentioned that there will be a meeting scheduled for local municipalities. This meeting will occur either on the 13th or the 20th of June

F. Streets and Sidewalk Committee – Chairperson Hagen talked about the Hwy 98 project as well as the sidewalks in the downtown area

(Kilty)(Staples) was carried on unanimous roll call vote to enter into Closed Session

Discussion was held about P.W. personnel title changes

(Staples)(Hagen) was carried on unanimous roll call vote to enter into Open Session

(Hagen)(Gilbert) was carried to approve title changes for Scott Griepentrog as – Streets Specialist; Joe Scidmore – Buildings and Grounds Specialist; and John Dunbar – Utilities Specialist

(Hagen)(Pokallus) was carried to adjourn the meeting at 8:07 p.m.

Clerk _____

President _____