

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**April 1, 2013**

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Hagen, Maurer, Pokallus, Staples and Gilbert were present

(Pokallus)(Staples) was carried to forego the reading of the minutes and accept the minutes as printed

Citizen Comments:

Persons in attendance were asked to withhold their comments until the specific agenda item is initiated

Public Hearing: A public hearing was held for the vacation of part of Maple Street. No persons spoke in favor or against the action. President Kilty closed the public hearing

Public Works Report:

Chris Helgestad reported on the waste water collection system. There has been an elevated amount of solids being processed. Chris also mentioned that the laboratory work is progressing as normal

Mr. Helgestad presented his concerns about the inflow and infiltration of clear water into the collection system. During the spring thaw and the rain that we received recently, one of the pumps at the Hemlock Street lift station ran constantly for the whole weekend

Trustee Pokallus inquired about the steaming of catch basins. Joe Scidmore reported that the task has been initiated

Police Chief's Report:

Chief Bauer was at EMT training. Shawn provided a handout before the meeting

President's Report:

President Kilty noted that Burnstad's Market will have a ribbon cutting on April 12, 2013 at 10:00 a.m. Jim also mentioned that there was a trailer, with signage printed on it, located off of Hwy 13. It was revealed that the contractor was doing work at that location

Old Business:

There was no old business

New Business:

(a). There were no requests for employee seminars

(b). (Gilbert)(Staples) was carried to continue the treatment of fluoride in the Village water supply

(c). (Frome)(Hagen) was carried on unanimous roll call vote to approve Resolution 2013-02, vacating a portion of Maple Street

(d). Proposals for interim financing were opened:

Heritage Bank - 0.95% APR with a one-time fee of \$250.00

Citizens State Bank of Loyal – 0.99 APR with no fees

Note: a matrix was created to determine the estimated final cost of the financing, based on the projections from consulting firm, MSA Professional Services. Heritage Bank did have the lowest cost after the matrix was reviewed

(Gilbert)(Staples) was carried on unanimous roll call vote to approve the proposal for interim financing from Heritage Bank

(e). Mike Voss, from MSA, informed the Village that a 72 hour pump test was not conducted for the new well. It was strongly advised that this action should take place. Troy, the representative from the well drilling company, relayed that the 72 hour pump test was not scheduled by the former engineering firm

(Frome)(Pokallus) was carried to approve a 72 hour test pump of the new well #6 at an estimated cost of \$10,500.00

(f). Presentation from Greg Adams was cancelled prior to the meeting

(g). Discussion about the deer archery season commenced. Trustee Frome scheduled a committee meeting for Wednesday, April 10<sup>th</sup> at 5:00 p.m.

(h). Dan Hughes spoke about the weight limits on the roads and how it is affecting his business. Mr. Hughes inquired about establishing a truck route to his business.

(Hagen)(Maurer) was carried to establish truck route status on LaSalle Street from Willow Drive to Louisa Street and on Louisa Street from LaSalle Street to Park Street

(i). (Staples)(Frome) was carried on unanimous roll call vote to approve vouchers totaling \$88,574.53

Clerk's Report:

Thad Kubisiak noted that there were no building permits or provisional "Operator's" Licenses issued. Thad reported that the new Village charge card is paying off. The previous card had a 27% APR attached to it. The new card has a competitive interest rate as well as a rewards status. The Village received a check for \$226.00 from the rewards program.

Mr. Kubisiak highlighted that he negotiated another no cost electronics drop-off event. This event will take place on May 17 and 18. Times of the drop-off have not been scheduled

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples has business during Closed Session

B. Utilities and Equipment Committee – Chairperson Gilbert inquired about the financing for the sewer jetting machine

C. Parks and Buildings Committee – Chairperson Pokallus scheduled a committee meeting to decide locations for tree planting on Wednesday, April 10<sup>th</sup> at 5:30 p.m.

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome highlighted the deer hunt policy from the Village of Stratford and scheduled a committee meeting on Wednesday, April 10<sup>th</sup> at 5:00 p.m. Chairperson Frome also mentioned about a brush pile on Mill Street

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer had nothing to report

F. Streets and Sidewalk Committee – Chairperson Hagen will investigate if it is feasible to establish a truck route for the whole stretch of LaSalle Street

(Hagen)(Pokallus) was carried on unanimous roll call vote to enter into Closed Session per Wisconsin Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- a. Discussion was held about Public Works performance evaluations and performance pay checks

(Staples)(Frome) was carried on unanimous roll call vote to enter into Open Session

(Staples)(Gilbert) was carried to issue a performance pay check of \$400.00 to Joe Scidmore, Chris Helgestad, John Dunbar and Scott Griepentrog. A \$200.00 performance check will be issued to Dean Smith

(Staples)(Pokallus) was carried to adjourn the meeting at 8:39 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_