

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Monday, July 21<sup>st</sup>, 2014 – 6:30 P.M.**  
**Spencer Municipal Complex**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes
  - a) Regular Board of Trustees – July 7<sup>th</sup>, 2014
- 4) Public Comments
- 5) Announcements
- 6) Public Works' Report
- 7) Police Chief's Report
- 8) President's Report
- 9) Old Business
  - a) Discussion and action on facilities maintenance software from the Facilities Dude Company
  - b) Discussion and action on a capital improvement planning modeling proposal from Ehlers Inc.
- 10) New Business
  - a) Discussion and action on approval of Employee Educational Seminars
    - i) Wastewater seminar in Marshfield for Chris Helgestad for the cost of \$35.00
  - b) Discussion and action on a variance request for an additional driveway from Pat Krause, located at 401 Louisa Street
  - c) Discussion and action on awarding the 2014 Crack Routing and Sealing streets project.  
Note: Proposals were accepted until and opened on July 18 at 4:00 p.m.
  - d) Discussion and action on approval of Wastewater Utility rates effective January 1<sup>st</sup>, 2015:
    - i) Decrease the Holding Tank rate, per 1000 gallons, from \$16.46 to \$14.64
    - ii) Decrease the Septic Tank rate, per 1000 gallons, from \$75.12 to \$66.88
    - iii) Decrease the Industrial OM&R rate, per 1000 gallons, from \$5.82 to \$5.46
    - iv) Decrease the BOD Surcharge rate, per pound, from \$0.48 to \$0.43
    - v) Decrease the TSS Surcharge rate, per pound, from \$0.36 to \$0.30
    - vi) Increase the TP Surcharge rate, per pound, from \$4.77 to \$5.21
    - vii) Decrease the Residential rate, per 1000 gallons, from \$9.77 to \$9.31

- e) Discussion and action on Pay Request #3 for Earth Inc. for \$96,639.27 for well #6 project
- f) Discussion and action on amending Ordinance 10-1-14 Truck Routes, to update current village truck route designations
- g) Discussion and action on disbursement of the \$4500.00 summer recreation budgeted allotment to Spencer Kids Group for the summer recreation program
- h) Discussion and action on Wastewater Utility mailing
- i) Discussion and action on approval on updating Village of Spencer Fee Schedule
- j) Discussion and action to authorize the Village Clerk to issue and mail a parks and recreation survey to village residents
- k) Discussion and action on purchase of a replacement ¾ ton pickup truck for Public Works and the Wastewater Utility
- l) Discussion and action on current vouchers

11) Clerk's Report

- a) Building permit issued:
  - i) Brent Young – 308 E Elm Street to rebuild front and back decks at an approx. cost of \$1200.00
  - ii) Pat Krause – 401 W Louisa Street to repave existing driveway
- b) Treasurer's Report

12) Committee Reports

- a) Finance and Personnel Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health and Emergency Government Committee
- e) Economic Development and Main Street Committee
- f) Streets and Sidewalks Committee

13) Adjourn