

# Wisconsin DRIVER REPORT OF ACCIDENT

 **DO NOT COMPLETE** this Driver Report of Accident if a law enforcement officer completed a Wisconsin Motor Vehicle Accident Report.

 **COMPLETE** this Wisconsin Driver Report of Accident if:

- There was \$1000 or more damage to any one person's property  
- OR -
- Anyone was injured  
- OR -
- There was \$200 or more damage to government property, other than vehicles.

MV4002 8/2011 s.346.70(2) Wis. Stats.

Wisconsin Department of Transportation

**Please provide all requested information. Print clearly.**

1. You are "Unit 1".
2. An individual involved in the accident must sign the report.
3. Provide all information on the other driver(s)/owner(s) involved. Incomplete reports may be returned requesting missing information. If you need assistance, contact your insurance agent, local law enforcement agency, or the WisDOT Traffic Accident Section at **608-266-8753**.
4. Use the "Narrative" and "Diagram" sections to explain how the accident happened.
5. If more space is needed, use plain paper and attach to this report.
6. This form is available at: [www.dot.wisconsin.gov/drivers/drivers/traffic/accident.htm](http://www.dot.wisconsin.gov/drivers/drivers/traffic/accident.htm)

Retain a copy of this report for your records before mailing.  
**Mail completed report to address shown below.**

(Fold report so that address panel shows to outside - tape bottom edge closed and mail - Do not staple)

**Important** - Please print your return address:

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Place stamp here  
Post Office  
will not deliver  
without postage

**TRAFFIC ACCIDENT SECTION  
WISCONSIN DEPT OF TRANSPORTATION  
PO BOX 7919  
MADISON WI 53707-7919**



# WISCONSIN DRIVER REPORT OF ACCIDENT

(See instructions on reverse side before completing - Please Print)

**CONTINUE ONLY ...if there was \$1000 or more damage to any one person's property,  
OR ...if anyone was injured,  
OR ...if there was \$200 or more damage to government property, other than vehicles.**

<input type="checkbox"/> YES	<b>ACCIDENT LOCATION</b>	County of _____	City, Village or Township of _____	<b>ACCIDENT DATE</b>	Month _____	Day _____	Year _____	Day of Week _____	Time <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.
Total Units Involved _____		Total Injured * _____	Name and Number of Street(s) or Highway or Parking Lot _____						

**TYPE OF ACCIDENT** (Please check one)  Hit another motor vehicle in operation  Hit a parked vehicle  Hit a deer  Hit a bicyclist or pedestrian  Other

<p><b>UNIT 1</b></p> <p>Driver Full Name (Last, First, MI) _____ Sex _____</p> <p>Address _____ Birth Date _____</p> <p>City, State _____ ZIP Code _____ Daytime Telephone Number ( ) _____</p> <p>Driver License Number _____ Issuing State _____</p> <p>Vehicle Legally Parked <input type="checkbox"/> YES Operating a commercial vehicle? <input type="checkbox"/> YES If yes, check appropriate classification <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C</p> <p>Owner Full Name (Last, First, MI) _____</p> <p>Address _____</p> <p>City, State _____ ZIP Code _____ Daytime Telephone Number ( ) _____</p> <p>License Plate Number _____ Exp Yr _____ Issuing State _____ Vehicle Make _____ Year _____ Color _____</p> <p>Vehicle Identification Number _____</p> <p>Was a motor vehicle liability insurance policy in effect on the day of the accident? <input type="checkbox"/> YES <input type="checkbox"/> NO Policy Holder's Name _____</p> <p>Exact Name of Insurance Company _____</p>	<p><b>UNIT 2</b></p> <p>Driver Full Name (Last, First, MI) _____ Sex _____</p> <p>Address _____ Birth Date _____</p> <p>City, State _____ ZIP Code _____ Daytime Telephone Number ( ) _____</p> <p>Driver License Number _____ Issuing State _____</p> <p>Vehicle Legally Parked <input type="checkbox"/> YES Operating a commercial vehicle? <input type="checkbox"/> YES If yes, check appropriate classification <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C</p> <p>Owner Full Name (Last, First, MI) _____</p> <p>Address _____</p> <p>City, State _____ ZIP Code _____ Daytime Telephone Number ( ) _____</p> <p>License Plate Number _____ Exp Yr _____ Issuing State _____ Vehicle Make _____ Year _____ Color _____</p> <p>Vehicle Identification Number _____</p> <p>Was a motor vehicle liability insurance policy in effect on the day of the accident? <input type="checkbox"/> YES <input type="checkbox"/> NO Policy Holder's Name _____</p> <p>Exact Name of Insurance Company _____</p>
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**\*INJURED Important:** Number of injuries reported must equal number entered in "Total Injured" box above. For additional injuries, provide the information on a separate piece of paper and attach. **Injury Codes: A=Severe, B=Moderate, C=Minor**

Unit No.	Name (Last, First, MI)	Address	City, State	ZIP Code	Sex	Birth Date	Injury Code

**VEHICLE DAMAGE Unit 1 Important:** Circle the numbers closest to the damaged areas.

Damage Estimate (Required) \$ \_\_\_\_\_

**Unit 2 Important:** Circle the numbers closest to the damaged areas.

Damage Estimate (If Known) \$ \_\_\_\_\_

**PROPERTY DAMAGE** Describe what was damaged. Property damage includes structures, trees, fences, towed items, etc. Do NOT include vehicle damage.

Property Owner Full Name (Last, First, MI) \_\_\_\_\_ Address \_\_\_\_\_ City, State \_\_\_\_\_ ZIP Code \_\_\_\_\_ Daytime Telephone Number ( ) \_\_\_\_\_

<p><b>NARRATIVE</b> Print a brief description of the accident.</p>	<p><b>DIAGRAM</b> Draw a basic picture of the accident and location. Indicate <b>NORTH</b> by putting an arrow in the circle.</p> <div style="text-align: center;"> </div>
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X

(Signature Required)